Canada Customs and Revenue Agency | Agence des douanes et du revenu du Canada

HOME BUYERS' PLAN (HBP)
REQUEST TO WITHDRAW FUNDS FROM AN RRSP

Use this form to make a withdrawal from your registered retirement savings plan (RRSP) under the Home Buyers' Plan (HBP). Answer the questions in Part A of Area 1 to determine if you are eligible to make a withdrawal from your RRSP under the HBP. Although some conditions may apply to another person in certain situations, you (the participant) are responsible for making sure that all the conditions are met. For more details about the HBP, read the guide called *Home Buyers' Plan (HBP)*.

Area 1 – Participant

Part A – Complete the following questionnaire to determine if you can make a withdrawal from your RRSP under the HBP

1. Are you a resident of Canada?
   Yes ☐ Go to question 2. No ☐ You cannot make an HBP withdrawal.

2. Has the person who is buying or building a qualifying home entered into a written agreement to do so?
   Yes ☐ Go to question 3(a). No ☐ You cannot make an HBP withdrawal.

3(a). Have you ever, before this year, withdrawn funds from your RRSP under the HBP to buy or build a qualifying home?
   Yes ☐ Go to question 3(b). No ☐ Go to question 4(a).

3(b). Are you making this withdrawal in January as part of the participation you began last year?
   Yes ☐ Go to question 4(a). No ☐ Go to question 3(c).

3(c). Was your HBP balance zero on January 1 of this year?
   Yes ☐ Go to question 4(a). No ☐ You cannot make an HBP withdrawal.

4(a). Are you a disabled person?
   Yes ☐ Go to question 5. No ☐ Go to question 4(b).

4(b). Are you withdrawing funds from your RRSP to buy or build a qualifying home for a related disabled person or to help such a person buy or build a qualifying home?
   Yes ☐ Go to question 5. No ☐ Go to question 4(c).

4(c). Are you considered a first-time home buyer?
   Yes ☐ Go to question 5. No ☐ You cannot make an HBP withdrawal.

5. Does the person who is buying or building the qualifying home intend to occupy it as his or her principal place of residence no later than one year after buying or building it? If you are acquiring the home for a related disabled person or helping a related disabled person acquire the home, you must intend that the related disabled person occupy the home as his or her principal place of residence.
   Yes ☐ Go to question 6. No ☐ You cannot make an HBP withdrawal.

6. Has the person who is buying or building the qualifying home or his or her spouse or common-law partner owned the home more than 30 days before receiving this withdrawal?
   Yes ☐ You cannot make an HBP withdrawal. No ☐ You are eligible (complete Part B).

Part B – Complete this part to make a withdrawal from your RRSP under the HBP

First name and initials	Last name	Social insurance number (SIN)

Address of **qualifying home being bought or built** (include number, street, rural route, or lot and concession number)

City	Province	Postal code	Telephone number ( )

If you are a disabled person, please check this box. ☐

If you answered "Yes" to question 4(b) above, provide the following information about that person:

Person's name _____ Relationship to you _____ Disabled person's SIN

Amount of requested withdrawal $ _____ Date of request ▶ Year | Month | Day

Certification

I certify that the information given in Area 1 of this form is correct. _____
Participant's signature

Area 2 – RRSP issuer (Do not send this form to CCRA – Keep it for your records)

Issuer's name	Amount paid (maximum $20,000) $
Issuer's address	Plan number of the RRSP from which the withdrawal is made
Name and position of person to contact for more information / Telephone number ( )	Date of withdrawal ▶ Year | Month | Day

If the participant or the participant's spouse or common-law partner contributed to this RRSP during the 89-day period just before the withdrawal,

Name of contributor _____ Date of contribution ▶ Year | Month | Day

Amount of contribution $ _____ Fair market value of the funds held in this RRSP immediately after the withdrawal. $ _____